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Homelessauthority.org

JOB ANNOUNCEMENT: CASE MANAGER
APPLICATION DEADLINE: March 17, 2017

CSAH was founded in 1989 by the Georgia Legislature to act as a coordinating and leadership body for homeless services in Chatham County. CSAH works in partnership with nonprofit service providers, government officials, the faith community and the business community to reduce and eliminate homelessness. CSAH is a 501 C3 nonprofit organization committed to strategic approaches to addressing the challenges of homelessness.

Position Title/Pay: Case Manager, Starting Pay \$27,300
Reports to: Associate Director, Location: Salvation Army
FLSA: Full-time/Non-Exempt

Job Summary:

The Case Manager promotes client's achievement of self-sufficiency by providing a safe environment that is conducive to personal, emotional and physical growth and development. The Case Manager helps the client develop a concrete case plan that will assist him/her in reaching housing, medical, and employment needs using the Housing First approach. The Case Manager works cooperatively with other community agencies to find additional resources, serves as an advocate for the client, and educates the client about how to self-advocate.

Minimum Qualifications:

- Bachelor's Degree in Social Work, Sociology or related education.
- At least three years' experience in providing direct services.
- Ability to establish cooperative relationships with other service providers, colleagues, volunteers and community agencies.
- Excellent interpersonal skills, customer service skills and computer skills.
- Ability to work independently in a fast-paced environment.
- Strong ability to manage in client crisis situations.
- Knowledge of community resources.
- Must have a positive attitude!

Responsibilities:

- Conduct intake and needs assessment for the development of a personalized self-sufficiency plan
- Increase client awareness of available community and CSAH resources
- Maintain all clients charts and records according to established standards
- Input and update client information in HMIS System
- Participate in staff meetings, in-service trainings and workshops
- All other duties as assigned

Job Requirements:

- Must have reliable transportation and a valid driver's license.
- Physically able to work in fast paced multi-tasked environment.
- Mentally able to meet deadlines and adjust to change.
- May be required to work in a shared office setting.
- Must have the ability to travel.
- May need to work a flexible schedule to meet client needs.

Qualified applicants interested in this opportunity should forward your resume to:

Stacey Murray @ smurray@homelessauthority.org or fax to: 912-790-3403 Attention: Stacey Murray or mail resume to CSAH P.O. Box 8936 SAVANNAH, GA 31412. No walk-ins or phone calls, please.

CSAH is an Equal Opportunity Employer; all qualified applicants will receive consideration for employment without regard to protected veteran status, disability or any other protected status.