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Homelessauthority.org

JOB ANNOUNCEMENT: Program Director, Outreach
APPLICATION DEADLINE: March 17, 2017

CSAH was founded in 1989 by the Georgia Legislature to act as a coordinating and leadership body for homeless services in Chatham County. CSAH works in partnership with nonprofit service providers, government officials, the faith community and the business community to reduce and eliminate homelessness. CSAH is a 501 C3 nonprofit organization committed to strategic approaches to addressing the challenges of homelessness.

Position Title/Pay: Program Director, Outreach \$38,000
Reports to: Program Director
FLSA: Full-time/Exempt

Job Summary:

The Program Director, Outreach, works with persons in an unsheltered environment, engages those experiencing homelessness at day centers, soup kitchens, shelters and camps and supports individuals in finding suitable shelter and other needed services. The position requires the individual to develop data to quantify and identify the “on the street” population of persons experiencing homelessness in Chatham County. The Program Director, Outreach is responsible for use and maintenance of the CSAH van. Member of the CSAH Lead Team.

The ideal candidate is a self-motivated, independent worker who possesses a knowledge and solid understanding of support services and resources available for persons recovering from substance abuse, mental health and/or co-occurring disorders. The successful applicant must be able to maintain sensitive and confidential information and possess the ability to communicate effectively orally and in writing with staff, clients, and individuals inside and outside of the organization using tact, discretion, and diplomacy as well as be able to establish and maintain effective working relationships with all levels of organization management, employees, and others encountered in the course of work.

Minimum Qualifications:

- Bachelors Degree in Social Work or related area
- Three or more years of supervision experience
- Ability to work outdoors for extended periods of time

- Demonstrated capacity to provide direct services to vulnerable client population
- Ability to establish cooperative relationships with service providers, colleagues, volunteers and other community agencies
- Ability to coordinate and implement special projects (VA Standdown, Annual PIT count)
- Excellent interpersonal skills, customer service skills and computer skills
- Ability to work independently in a fast paced environment
- Skilled in crisis management and knowledgeable of community resources
- Physical ability to bend, stoop, kneel, squat, twist, reach, pull and lift heavy objects. Must be able to lift up to 50 pounds up to ½ of the job day. Must be able to stand up to ¾ of the job day.

Responsibilities:

- Provide leadership/representation for events, meetings and tasks forces
- Provide intake, initial assessment, client monitoring, information and referral
- Build and maintain relationships with CoC and non- CoC agencies to strengthen collaboration for client benefit
- Must be able to accurately input client information into Homeless Management Information System (HMIS)
- Complete all required program and special event reports
- Must track daily client contacts and complete weekly reports
- Attend all in-service trainings and meeting as assigned by the Program Director
- All other duties as assigned by the CSAH Executive Director

Qualified applicants interested in this opportunity should forward your resume to: Stacey Murray @ smurray@homelessauthority.org or fax to: 912-790-3403 Attention: Stacey Murray or mail resume to CSAH P.O. Box 8936 SAVANNAH, GA 31412. No walk-ins or phone calls, please.

CSAH is an Equal Opportunity Employer; all qualified applicants will receive consideration for employment without regard to protected veteran status, disability or any other protected status.